

Blacksmiths Cottage – Booking Form

6 High Green, Catterick Village, Richmond DL10 7LN

Contact Details:	
Name:	Telephone (Day):
Address:	Telephone (Eve):
	Telephone (Mobile):
E-mail:	

Following our telephone conversation / e-mail I would like to confirm the following booking:

Booking Details:	
Arrival date:	Departure date:
Total number of nights:	
Total cost: £	Deposit (50% of Total): £

Please make cheques payable to: **J S & S Melville**

I understand that the balance will become due 8 weeks before the commencement of the holiday. Where the holiday commences in less than 8 weeks from the date of booking, the whole cost of the holiday is due on returning this form.

Please note: The rental includes all linen, towels, gas & electricity.

Party Details:	Tick	
	Yes	No
No of adults in party:		
No of children in party: (Include age & sex)	Cot required:	
	Highchair required:	
	Dogs:	

If the number in your party alters after booking please let us know.

Are there any other details that you think we should know?
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Return Address:	Confirmation:
Please return this completed form along with payment to: JS & S Melville 50 Whitefield Road, Stockton Heath, Warrington. WA4 6NA	We will confirm this booking by post. Please telephone us (01925 268691) if you do not receive confirmation within 2 weeks of sending this booking form.

How Did You Find Us?	Tick	Signature:
Yorkshire Dales Tourist Board brochure:		I have read and agree to the terms & conditions
Yorkshire Dales Tourist Board web site:		
Visit Britain web site:		Signed:
Personal recommendation:		Date:
Did you access our web site:		

Blacksmiths Cottage – Terms & Conditions

6 High Green, Catterick Village, Richmond DL10 7LN

How To Book

Please contact us by telephone, e-mail or the web site to confirm the availability of dates. Following confirmation of availability a booking form needs to be completed & returned to us with your deposit.

Confirmation

We will confirm your booking in writing.

Deposit

The deposit is equivalent to 50% of the agreed rental.

Full Payment

The balance for rental is due 8 weeks prior to the commencement of the holiday. VAT is not charged.

Payment Method

Payment can be made by personal cheque made payable to: *J S & S Melville*.

This should be sent to:

50 Whitefield Road, Stockton Heath, Warrington, Cheshire. WA4 6NA

Cancellations

Should you find it necessary to cancel the holiday before the final balance is due, please inform us immediately and we will try to re-let the property. If the property is re-let then the deposit will be returned less a handling fee charge of £20. If we are unsuccessful at re-letting the property the deposit will be forfeited in full.

Should it be necessary to cancel the holiday after the final balance is due (whether or not the final balance has been paid) then unless the cottage is re-let you will be liable for the full cost of the holiday. If we can re-let the property, all money paid will be returned less a handling fee charge of £50.

We strongly suggest that you take out holiday insurance to cover you against this loss in the event of cancellation.

Inclusions

The rental cost includes all linen, towels, gas and electricity.

Letting Hours

Arrivals will be after 3pm. Departures will be by 10am.

Number of Persons

The number of persons using the property should not exceed six (plus one baby).

Smoking

This property is designated non-smoking. This should be respected in all circumstances.

Pets

Dogs are welcomed on agreement with the owner. We ask that dogs are not allowed upstairs and that every effort is made to ensure the garden is left free of dog waste.

Cleaning

The holidaymaker undertakes to leave the premises in a reasonable state of cleanliness and order at the end of the holiday.

Security

The holidaymaker undertakes to keep the premises secured throughout their stay.

Loss & Damages

The holidaymaker undertakes to keep the premises, its contents and the garden in the same state of repair and condition as at the commencement of the holiday.

The owner should be compensated for any damages and breakages which occur (fair wear & tear excepted).

Property Access

The owner of the property or his representatives reserves the right of access at any reasonable time during any holiday occupancy. They also reserve the right of access to the garden for maintenance purposes.

Problems

If you have any problems during your stay please seek assistance from our caretaker (her name address are in the property). She should be able to resolve any practical problems you may have.

However if this fails then please report your problem to us during your stay. We cannot take responsibility for complaints unless you have given us reasonable opportunities for the complaint to be effectively rectified.

Please keep this copy of the terms & conditions for your reference, do not return them with your booking form.